

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals BOARD OF EXAMINATION AND
REGISTRATION OF ARCHITECTS
MEETING MINUTES**

DATE: June 10, 2013

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 69-1 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair Barbara Feibelman, Secretary Christian J. Ladds, and Members David L. DeQuattro and John K. Grosvenor

MEMBERS ABSENT: Vice-Chair David R. Prengaman

OTHERS PRESENT: Jenna Algee, Esq., DBR Legal Counsel (Present from 1:50 p.m. - 2:44 p.m.)

Dawne Broadfield, Board Executive

CALLED TO ORDER: Chair Feibelman called the meeting to order at 1:15 p.m.

A. MINUTES OF THE MEETING OF THE BOARD

(1) Member Grosvenor moved to approve the open meeting minutes of May 13, 2013 as published. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(2) Secretary Ladds moved to approve and seal the executive session meeting minutes of the May 13, 2013 as published. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

B. EXECUTIVE SESSION

(1) Member Grosvenor moved to convene into executive session at 1:51 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(2) Member Grosvenor moved to adjourn from executive session and

to reconvene to an open meeting at 2:48 p.m. pursuant to R.I.G.L. §42-46-4. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(3) Member Grosvenor moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

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(4) Member Grosvenor moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to close agenda items C, E and F. Motions were made to continue the following agenda items A, B and D. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

Vice-Chair David R. Prengaman was absent from this vote.

(5) Member Grosvenor moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(6) In Executive Session closed matters, the vote was four (4) to zero (0) to close three (3) matters. Each vote was unanimous at the time that it was taken with one (1) Board member absent, with no recusals.

(7) In Executive Session pending matters, there are three (3) pending matters, comprised of three (3) registration matters and zero (0) registration matter with one (1) absent with no recusals.

C. OLD BUSINESS

(1) Rules and Regulations – (Review for Updating)

Staff is working to prepare the document for proper format to submit it the Rhode Island Secretary of State's for public hearing to be held

at one of the Board's regularly scheduled meetings.

Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(2) Legislation – Status Update

The Omnibus bill is still in both chambers. Member Grosvenor moved to continue. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(3) National Council of Architectural Registration Boards (NCARB)

• 2013 Annual Meeting – San Diego, CA – (June 19 – 23, 2013)

Vice-Chair Prengaman and Mrs. Broadfield will be attending. Vice-Chair Prengaman cannot be present for the vote of resolutions. Therefore, Rhode Island's vote will not have a vote. Secretary Ladds moved that if NCARB would allow it, that this Board designate Mrs. Broadfield as the Board's representative for voting. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

Vice-Chair David R. Prengaman was absent from this vote.

D. NEW BUSINESS

(1) E-licensing (CAVU)

Mrs. Broadfield told the Board that the biggest change is that no documents are mailed and will now only be e-mailed. There is now a license look-up available to the public with live data.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) All communications for the month were reviewed and so noted.

(2) Member Grosvenor heard a complaint from an exam candidate who did not pass one of the vignettes. Member Grosvenor explained to the exam candidate that if the exam candidate did not pass the vignette that it would be unlikely for the exam candidate to pass the section. Member Grosvenor encouraged the exam candidate to take the exam before it changes. Some of the vignettes are very difficult to grade, and as a result involve human review. In the future, the exam is expected to have complex “drop and drags,” which is different than developing a scheme from a blank sheet of paper. In the future, the schools and the NCARB Intern Development Program (IDP) will be responsible for monitoring these skills. With reference to the exam candidate, there is no action for the Board. (3)The Board will put a link to NCARB’s website that will direct exam candidates to the Architectural Registration Examination 4.0 (ARE 4.0) Blackout information.

F. APPLICATIONS

1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND

(A) Member Grosvenor moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(1) CORLEY, John (5) LAURIN, David P.

(2) CROFT, Jr., James H. (6) LEAVITT, Jonathan

(3) DROWN, Joseph (7) OKUN, Douglas R.

(4) HOLTERMANN, Eric

2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.

(A) None at this time.

3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL

**COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB)
DIRECT REGISTRATION PROGRAM**

(A) None at this time.

4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)

(A) Member Grosvenor moved to approve the application for the Certificate of Authorization for the Sole Proprietorship for Studiopph as submitted. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(B) Member Grosvenor moved to continue the application for the Certificate of Authorization for the Limited Liability Company for Crossroads Design Associates, LLC and to send a letter indicating that they cannot use the plural of the word “Associates” according to the Rules and Regulations, Section 5.7, and ask for response. Secretary Ladds and Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(C) Member Grosvenor moved to conditionally approve the

applications for the Certificates of Authorization for the Limited Liability Companies for HGA Architects and Engineers, LLC, #ALLC50, removing Gregory T. Haley (3452) and adding William Blanski (3447) in responsible charge and renewal application as a response to the Board's inquiry and Marcus Gleysteen Architects subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Secretary Ladds and Member DeQuattro seconded. Discussion occurred in the matter of HGA Architects and Engineers, LLC regarding the response received from the Board's last inquiry and the answer provided. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(D) Attorney Algee is reviewing the structure composition of Callison Architecture, LLC dba Callison, LLC. Therefore, the Board continued the renewal and amended applications for a change in responsible charge for the application for Certificate of Authorization for the Limited Liability Company (LLC) for Callison Architecture, LLC dba Callison, LLC, removing Carolyn Jones (3873) as submitted.

(E) Member Grosvenor moved to approve the applications for the Certificates of Authorization for the Corporations for Chesapeake Design Group, Excel Engineering, Inc., #A-14,558, removing Stanley M. Ramaker (2457) and adding Anthony Mill (3930) in responsible

charge and renewal application, EYP Architecture & Engineering, PC, #A-14,543, adding Leila R. Kamal #3653 in responsible charge and Joseph T. Sepot AIA, Architect subject to receipt of the Certificate of Good Standing from the Rhode Island Secretary of State's office. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

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(F) Member Grosvenor moved to approve the application for Certificate of Authorization for the Corporation for CH2M Hill Architects, P.C. as submitted pending receipt of a "Certificate of Good Standing" from the Rhode Island Secretary of State's office. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(G) Member Grosvenor moved to continue the application for the application for Certificate of Authorization for the Corporation for CTA Inc. as submitted. As a result of the last meeting, the Board sent a letter notifying CTA, Inc. that the person in responsible control, Steve Scoval, must be a Director and/or Officer. CTA, Inc. notified the Board via telephone that Steve Scoval is not a director or officer. The Board is waiting for a response. Secretary Ladds seconded. Motion

passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(H) Member Grosvenor moved to approve the application for the Certificate of Authorization for the Partnership for SHW Group, LLP subject to receipt of the Certificate of Legal Existence from the Rhode Island Secretary of State's office as submitted. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

(I) The Board awaits a response to the e-mail indicating that the Board is suspending review of pending amended and renewal applications for Change in Responsible Control and waiting for a new application for the application for Certificate of Authorization for the Corporation for Dewing & Schmid Architects, Inc., #A14,278, removing Mark Louis Schmid (2842) and adding Thomas Kearns (2960) as submitted. Therefore, the matter was continued.

(J) Member Grosvenor moved to deny the application for the Certificate of Authorization for the Corporation for Zaxis Architectural, P.C. due to lack of "Certificate of Good Standing" from the Rhode Island Secretary of State. Secretary Ladds seconded.

Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

G. ADJOURNMENT

Chair Prengaman announced that the next Board meeting is scheduled for Monday, July 8, 2013, at 1:00 p.m. at the DBR, John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Secretary Ladds moved to adjourn the meeting at 2:55 p.m. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor. Vice-Chair David R. Prengaman was absent from this vote.

Respectfully submitted,

Christian J. Ladds, AIA
Secretary

CJL/dmb

• **Posted on July 9 2013 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS
Board Meeting of JUNE 10, 2013

SOLE PROPRIETORSHIPS

STUDIOPPH - 0 - MA APPROVED – 06/10/13

LIMITED LIABILITY COMPANIES

CALLISON ARCHITECTURE, LLC dba - 0 - WA CONTINUE – 04/08/13
CALLISON, LLC “REQUEST FOR LEGAL SERVICES”

#ALLC38 – Change in Responsible Charge SUBMITTED –

CLARIFICATION ON

Removed: Carolyn Jones (3873) STRUCTURE COMPOSITION – ONE OF

Renewal Application Attached THE MEMBERS IS AN ENTITY OF AN ENTITY

CONTINUE – 05/13/13

CONTINUE – 06/10/13

CROSSROADS DESIGN ASSOCIATES, LLC - 0 - MA CONTINUE – CANNOT USE THE PLURAL OF

THE WORD “ASSOCIATES” IN THE TITLE –

06/10/13

HGA ARCHITECTS AND ENGINEERS, LLC - 0 - MN CONTINUE – 04/08/13

#ALLC50 – Change in Responsible Charge STRUCTURE OF LLC – NUMBER OF

Removed: Gregory T. Haley (3452) EMPLOYEES – LIST OF ALL OF MEMBERS

Added: William Blanski (3447) CONTINUE – 05/13/13

Renewal Application Attached APPROVED – 06/10/13

MARCUS GLEYSTEN ARCHITECTS - 0 - MA APPROVED – 06/10/13

CORPORATIONS

CHESAPEAKE DESIGN GROUP - 0 - MD APPROVED – 06/10/13

CH2M HILL ARCHITECTS, P.C. - 0 - CO CONTINUE – 04/08/13

**QUESTION OWNERSHIP STRUCTURE AS
IT RELATES TO THE SUBSIDIARY, CH2M
HILL COMPANIES, LTD – “REQUEST FOR
LEGAL SERVICES” SUBMITTED.**

CONTINUE – 05/13/13

CTA, INC. - 0 - MT CONTINUE – 04/08/13

**CORRECT INFORMATION IN THE
POSITION TITLE COLUMN AND LIST ONLY
DIRECTORS AND OFFICERS AND UNDER
PROFESSION LIST THE ARCHITECTS AND
ENGINEERS STATE OF LICENSURE AND
LICENSE NUMBER**

**CONTINUE – 05/13/13 - NOTIFY PERSON
IN RESPONSIBLE CONTROL MUST BE A
DIRECTOR AND/OR OFFICER.**

**BD NOTIFIED VIA TELEPHONE – PERSON
LISTED IS NOT A DIRECTOR OR OFFICER
- CONTINUE 06/10/13**

**DEWING & SCHMID ARCHITECTS, INC. \$720 MA SUSPEND PENDING
REVIEW – 05/13/13**

#A-14,278 – Change in Responsible Charge WAITING FOR A NEW

APPLICATION.

Removed: Mark Louis Schmid (2842) CONTINUE – 06/10/13

Added: Thomas Kearns (2960)

Renewal Application Attached (2006-2012)

Must be Ratified

EXCEL ENGINEERING, INC. - 0 - MA APPROVED – 06/10/13

#A-14,558 – Change in Responsible Charge

Removed: Stanley M. Ramaker (2457)

Added: Anthony Miller (3930)

Online Renewal Application Attached (2012)

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CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

Board Meeting of JUNE 10, 2013

**EYP ARCHITECTURE & ENGINEERING, PC - 0 - NY APPROVED –
06/10/13**

#A-14,543 – Change in Responsible Charge

Added: Leila R. Kamal (3653)

CORPORATIONS (Cont'd)

JOSEPH T. SEPOT AIA, ARCHITECTS - 0 - CT APPROVED – 06/10/13

LIMITED LIABILITY PARTNERSHIP

SHW GROUP, LLP - 0 - TX APPROVED – 06/10/13

DENIAL

- **Due to Lack of Certificate of Good Standing Submittal from the RI Secretary of State's Office**
- **Not listed on the RI Secretary of State, Corporation Division database.**

ZAXIS ARCHITECTURAL, P.C. - 0 - NY DENIED – 06/10/13

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